



Alderbury & West Grimstead

Church of England Primary School

Firs Road, Alderbury, Salisbury, SP5 3BD

Tel: (01722) 710464

Email: admin@alderbury.wilts.sch.uk

Head of School: Andrea Hodgson

Executive Head: Kate Malcolm

SEVERE WEATHER PROCEDURES

In **severe weather** the school will either **open as normal, close for the day or close early.**

Open as Normal

The school will open as normal provided that either the Headteacher, or Deputy Head Teacher and a minimum complement of staff can be on the premises by 8.45 a.m.

Close Early

If the weather deteriorates during the school day, parents will be informed that they may collect their children early. Please ensure emergency contact information is up to date at school.

Complete Closure

If weather conditions are severe the school will be closed for the day.

HOW WILL PARENTS BE ABLE TO FIND OUT WHAT DECISION THE SCHOOL HAS MADE IN THE CASE OF SEVERE WEATHER?

1. At times of severe weather, when a number of schools may be closed, Greatest Hits Radio (Salisbury) formerly Spire FM (on 102 FM) will issue regular bulletins of such information. We therefore ask parents to listen to these bulletins.
2. We will attempt to upload information onto our website <https://www.alderbury.wilts.sch.uk/> as a pop up on the landing page.
3. A message will be sent put via our online communication system (Arbor)

We assure you every effort will be made to keep the school open in bad weather but, as we are sure you will appreciate, pupil and staff safety must be our priority in severe conditions.

Icy Conditions

In icy conditions the pathways and pavements outside of school **will not** have been gritted. Families are advised to take care when arriving at school. The playground will be opened and pupils will be encouraged to walk sensibly to the school building.

Kind regards,

Miss Hodgson and Mrs Malcolm

